

**CITY COUNCIL MINUTES  
REGULAR MEETING**

**KERRVILLE, TEXAS  
NOVEMBER 12, 2024 6:00 PM**

On November 12, 2024 at 6:00 PM, Mayor Joe Herring, Jr. called the Kerrville City Council meeting to order in City Hall Council Chambers, 701 Main Street. Councilmember Kent McKinney provided the invocation, and led the Pledge of Allegiance.

**COUNCILMEMBERS PRESENT:**

Mayor Joe Herring, Jr  
Councilmember Delayne Sigerman  
Councilmember Jeff Harris  
Councilmember Kent McKinney  
Mayor Pro-Tem Brenda Hughes

**COUNCILMEMBERS ABSENT:**

**CITY EXECUTIVE STAFF:**

Dalton Rice, City Manager  
Mike Hayes, City Attorney  
Michael Hornes, Asst City Manager  
Kim Meisner, Asst City Manager  
Shelley McElhannon, City Secretary

Stuart Cunyus, Public Information Officer  
Shane Heffernon, Asst Director Parks & Rec  
Eric Maloney, Fire Chief  
Chris McCall, Police Chief  
Drew Paxton, Director of Planning

**VISITORS PRESENT:** A list of the citizen speakers present during the meeting is on file in the City Secretary's Office for the required retention period.

Crystal Ceynowa, Airport Executive Assistant      Andrew Muniz, Airport Manager

**CALL TO ORDER:** By Mayor Joe Herring, Jr.

**INVOCATION AND PLEDGE OF ALLEGIANCE:** Councilmember Kent McKinney

**1. ANNOUNCEMENTS OF COMMUNITY INTEREST:**

Stuart Cunyus, Mayor Herring, Councilmember Delayne Sigerman, Councilmember Jeff Harris, Councilmember McKinney, and Councilmember Brenda Hughes provided information and announcements.

**2. PRESENTATIONS:**

2.A Kerrville Recovery Community Coalition Presentation. (*E Maloney, Fire Chief*)

Chief Eric Maloney introduced Co-Chair of the Recovery Community Coalition Randi Benno, who provided information and responded to questions.

3. **VISITORS/CITIZENS FORUM:** *Any citizen with business not scheduled on the agenda may speak to City Council. Prior to speaking, each speaker will complete the speaker request form and submit it to the City Secretary before the item is called or read into record. City Council may not discuss or take action on an item but may place the issue on a future agenda. Each speaker is limited to four minutes.*

No person(s) spoke.

4. **CONSENT AGENDA:** *These items are considered routine and can be approved in one motion unless a Councilmember, staff, or member of the public asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:*

A citizen requested to pull item 4A, and Mayor Herring complied to pull item 4A. Shelley McElhannon advised item 4H workshop minutes have been corrected to reflect the correct spelling of Rachel Johnston's name. Councilmember Hughes made a motion to approve consent agenda items 4B through 4I, seconded by Councilmember McKinney. Motion passed 5-0.

- 4.A Ordinance No. 2024-29, second reading. An Ordinance amending Ordinance No. 2024-10, which, subject to conditions not having occurred, authorized the vacation, abandonment, and closure of all right, title, and interest in a segment of a public right-of-way known as Knapp Rd; but only to that portion of Knapp Rd located south of the Guadalupe River; amending such Ordinance by revising the conditions required to take final action to cause the vacation, abandonment, and closure. *(D Paxton, Director of Planning & Development)*  
*THIS ORDINANCE WAS UNANIMOUSLY APPROVED ON FIRST READING 10/22/24.*

This item was pulled from the Consent Agenda for discussion.  
Shelley McElhannon read Ordinance No. 2024-29 into record.

- The following person(s) spoke:  
George Baroody

Dalton Rice provided clarification.

Councilmember McKinney made a motion to approve Ordinance No. 2024-29 on second reading, seconded by Councilmember Sigerman. The motion passed 5-0.

- 4.B Resolution No.46-2024. A Resolution authorizing the City to submit an application to the Texas Commission on the Arts for it to designate an area within the City's downtown as a Cultural District; such grant and designation is intended to harness the power of cultural resources to stimulate economic development and community vitality; and authorizing the Mayor and City Manager to act as the City's Executive Officers and authorized representatives in all matters pertaining to the City's participation in the Cultural Districts

Designation Program. (*M Hornes, City Manager*)

- 4.C Construction Agreement between City of Kerrville, Tx. and J3 Company, LLC for the Texas Department of Transportation for a Transportation Alternatives Set-Aside (TASA) Sidewalk Improvement Project, in an amount of \$755,218. (*K Burow, Director of Engineering*)
- 4.D Construction Agreement between the City of Kerrville, Tx. and with M&C Fonseca Construction Company, Inc. for the Schreiner Golf Course Bridge Replacement Project, in an amount of \$438,395. (*K Burow, Director of Engineering*)
- 4.E Non-Emergency Ambulance Transfer Agreement between City of Kerrville and Peterson Regional Medical Center. (*E Maloney, Kerrville Fire Chief*)
- 4.F Purchase of one (1) Type 1 Ambulance from Sterling McCall Ford through the HGAC Buy Cooperative Contracts in an amount not to exceed \$355,325. (*E Maloney, Fire Chief*)
- 4.G Joint Election Agreement between City of Kerrville and Kerr County. (*S McElhannon, City Secretary*)
- 4.H City Council workshop minutes October 22, 2024. (*S McElhannon, City Secretary*)
- 4.I City Council meeting minutes October 22, 2024. (*S McElhannon, City Secretary*)

**END OF CONSENT AGENDA.**

**5. ORDINANCES, FIRST READING:**

- 5.A Ordinance No. 2024-11. An Ordinance amending Chapter 46 "Environment" of the City's Code of Ordinances by adding a new Article II "Tree Preservation", which adopts regulations for the preservation of trees; providing for penalties not to exceed \$2000.00; ordering publication; providing an effective date; and providing other matters related to the subject. (*D Paxton, Director of Planning & Development*)

Shelley McElhannon read Ordinance No. 2024-11 caption into record.

- The following person(s) spoke:
- George Baroody
- Dr William Rector
- Rodney Bacon

Mayor Herring provided clarification.

Drew Paxton provided information and responded to questions.



No motion was made by City Council. Mayor Herring advised that City Council's general consensus is to direct staff to revise Ordinance and present during the December workshop.

- 5.B Ordinance No. 2024-30. An Ordinance amending Chapter 50 "Fire Prevention and Protection" of the Kerrville Code of Ordinances by adding a new Article III "Cost Recovery Program and Mitigation Rates", which will authorize the City to apply fees (mitigation rates) for various emergency services provided by the Kerrville Fire Department; providing a severability clause; and providing other matters related to the subject. (*E Maloney, Fire Chief*)

Shelley McElhannon read Ordinance No. 2024-30 caption into record. Chief Maloney provided information and responded to questions.

Councilmember Harris made a motion to approve Ordinance No. 2024-30 on first reading, seconded by Councilmember Hughes. The motion passed 5-0.

6. **CONSIDERATION AND POSSIBLE ACTION:**

- 6.A Resolution No. 45-2024. A Resolution authorizing the City of Kerrville, Texas to enter into a contract with Grantworks, Inc. for its Administrative/ Project Delivery Services for the 2025-2026 Texas Community Development Block Grant (CDBG) Fund Project. (*A Zaroni, Management Analyst*)

Michael Hornes and Dalton Rice provided information and responded to questions.

Councilmember Sigerman made a motion to approve Resolution No. 45-2024, seconded by Councilmember Hughes. The motion passed 5-0.

- 6.B Resolution No. 47-2024. A Resolution where City Council makes a finding of public convenience and necessity for and authorizing Eminent Domain proceedings, if necessary, for the acquisition of a fee simple estate totaling 54.9 acres, situated in the John Matchette Survey No. 243, Abstract No. 43, Kerr County, TX, for runway expansion, safety areas, and other improvements of a privately owned real property; authorizing all appropriate action by the Joint Airport Board, staff, retained attorneys and engineers and technical consultants in the institution and prosecution of condemnation proceedings to acquire the necessary fee simple estate that cannot be acquired through negotiation; declaring further negotiations futile; ratifying and affirming all acts and proceedings heretofore done or initiated by employees, agents, and attorneys of the City through its joint ownership with Kerr County of the Kerrville-Kerr County Airport to acquire such property interest including necessary acts for any applicable lienholders for the property; authorizing all other lawful action necessary and incidental to such acquisition or eminent domain proceedings to survey, specify, define, and secure the necessary interest in real property; declaring the sections of the resolution to be

severable one from the other in the event any section of the resolution is determined to be invalid; establishing an effective date; and finding; and determining that the meeting at which this resolution is passed with notice and is open to the public as required by law. (*M Hornes, Assistant City Manager*)

Shelley McElhannon read Resolution No. 47-2024 caption into record.

Michael Hornes introduced Airport Manager Andrew Muniz, who provided information and responded to questions.

Councilmember McKinney made a motion to approve Resolution No. 47-2024, seconded by Councilmember Sigerman. The motion passed 5-0.

6.C Kerrville Kerr County Joint Airport Board Fiscal Year 2025 Operating Budget Amendment. (*J Behrens, Director of Finance*)

Airport Executive Assistant Crystal Ceynow provided information and responded to questions.

Councilmember Hughes made a motion to approve the Kerrville Kerr County Joint Airport Board Fiscal Year 2025 Operating Budget amendment, seconded by Councilmember McKinney. The motion passed 5-0.

6.D General Contract - Vendor (with) Green Flush Technologies LLC / Construction of Golf Course Bathroom. (*A Boyle, Director of Parks & Recreation*)

Shane Heffernan provided information and responded to questions.

Councilmember McKinney made a motion to authorize the City Manager to finalize and execute an agreement, seconded by Councilmember Harris. The motion passed 5-0.

7. **BOARD APPOINTMENTS:**

7.A Appointment to the Food Service Advisory Board. (*S McElhannon, City Secretary*)

Councilmember Hughes made a motion to reappoint Shonna Ebert (eligible for reappointment) and Elena Reyes (eligible for reappointment), and newly appoint Jeremy Repinski, seconded by Councilmember Sigerman. The motion passed 5-0.

8. **EXECUTIVE SESSION:** *City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above if items meet the qualifications of Chapter 551 of the Texas Government Code.*

Executive Session not called nor convened.

9. **ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY.** N/A

10. **ITEMS FOR FUTURE AGENDAS:** *Council may suggest items or topics for future agendas.*

None.

**ADJOURN.**

The meeting adjourned at 7:10 p.m.

**APPROVED BY COUNCIL:** 12/10/2024

**APPROVED:**

**ATTEST:**

Joe Herring Jr., Mayor

Shelley McElhannon, City Secretary